Emotional Intelligence Habits

Dr Travis Bradberry

Emotional Intelligence Habits Book summary Shiv

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Emotional intelligence is your ability to recognize and understand emotions in yourself and others, and your ability to use this awareness to manage your behavior and relationships.

Only 36 % of us are able to accurately identify our emotions as they happen.

We average 400 emotional experiences every day. This makes emotional intelligence a fundamental skill.

IQ accounts for 20 % of how well you do in life.

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Emotional intelligence accounts for 58 % of performance in jobs.

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Personal competence is about self awareness and self management, social competence is about social awareness and relationship management.

What does high EQ look like

- Robust emotional vocabulary
- Curious about people
- They know their strengths and weaknesses
- They are a good judge of character
- They let go of mistakes
- They embrace change
- They are assertive

What does LOW EQ look like

- They get stressed easily
- They make assumptions quickly and defend them
- They often feel misunderstood
- They don't know their triggers
- They blame others
- They are easily offended

You can take the emotional intelligence appraisal test at :

www.talentSmartEQ.com/HabitsTest

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Make yourself likeable

- Ask lot of questions
- Put away your phone
- Greet people by name
- Smile
- Don't seek attention
- Balance passion and fun

Unlikeable habits

- Humble bragging
- Name dropping
- Gossiping
- Emotional hijackings
- Having a closed mind
- Sharing too much personal stuff on social media(e.g. what I ate fpr breakfast, lunch, tea etc.)

When someone does a favor for you, it actually makes them like you more.

Toxic people defy logic.

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The different toxic types

It is often said that you're the product of the five people you spend the most time with

- The gossip
- The victim
- The arrogant
- The manipulator
- The twisted
- The temperamental
- The judgmental

Increasing your confidence

- Take an honest look at yourself
- Listen more than you talk
- Speak with certainty
- Seek out small victories
- Get your happiness from within
- Exercise
- Celebrate other people successes
- Dress for success

What confident people don't do

- Don't make excuses
- Don't quit
- Don't seek the spotlight
- Don't need constant praise
- Don't put things off
- Don't avoid conflict

What do liars do?

- Repeat themselves and provide too much detail
- They fidget
- They prepare for an escape
- They change their eye movement patterns
- They get aggressive

Everyone makes mistakes , but not everyone learns from them

Side effects of missing sleep

- Irritability
- Decreased creativity
- Increased reaction time
- Memory lapses

The solution to complaining

have clarity start with something positive be specific end on a positive

Be authentic

Oscar Wilde said "be yourself, everybody else is already taken"

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Passion drives authenticity

passionate people are obsessed they don't waste time they're optimistic they are early risers they are willing to take risks

Mark Twain said " anger is an acid that does more harm to the vessel where it is stored than to anything where it is poured"

There are according to Adam Grant's research – Introverts, Extroverts and Ambiverts

When smart people act stupid

- Smart people are overconfident
- They push people too hard
- They need to be right always
- They give up when they fail
- They fail to develop grit

Teaching children self leadership

- Let them experience risk and failure
- Don't overpraise
- Say no
- Let them solve their own problems
- Don't obsess over achievement
- Show you're human

The defining habits of great leaders

- They are passionate
- They play chess not checkers
- They are a port in a storm
- They are who they are all the time
- They are empathetic
- They celebrate small wins
- They are accountable
- They are approachable

The beliefs of great leaders

- Growth should be encouraged, not feared
- Employees are equals, not subordinates
- Diversity bears fruit
- Motivations comes from inspiration
- Knowledge should be pursued
- Change is an opportunity

Why smart leaders fail their companies

- They view themselves and their companies as untouchable
- They cannot tell where they stop and where the company starts
- They thought they were the smartest in the room
- They surrounded themselves with yes men and yes women
- They relied too much on the past

7 types of bad bosses

- Tyrants
- Micro managers
- Inappropriate buddies
- Robots
- Visionaries
- Incompetents
- seagulls

Paradoxical habits of successful people

- Convergent and divergent thinkers
- Polite but unafraid to rock the boat
- Naïve but smart
- Energetic and calm
- Passionate but objective
- Humble and proud
- Dream big but stay grounded

Master communication

- Talk so people will listen
- Listen so people will talk
- Connect emotionally
- Read body language
- Prepare your intent
- Speak to each person in the room
- Skip the jargon

Which professions need more EQ?

- Accounting 74 %
- Engineering 74.3%
- IT 74.5 %
- Finance 74.7%
- Manufacturing 75 %
- Marketing 75.5 %
- Customer service 76.1 %
- Operations 76.1 %
- HR 77 %
- Sales 77.5 %